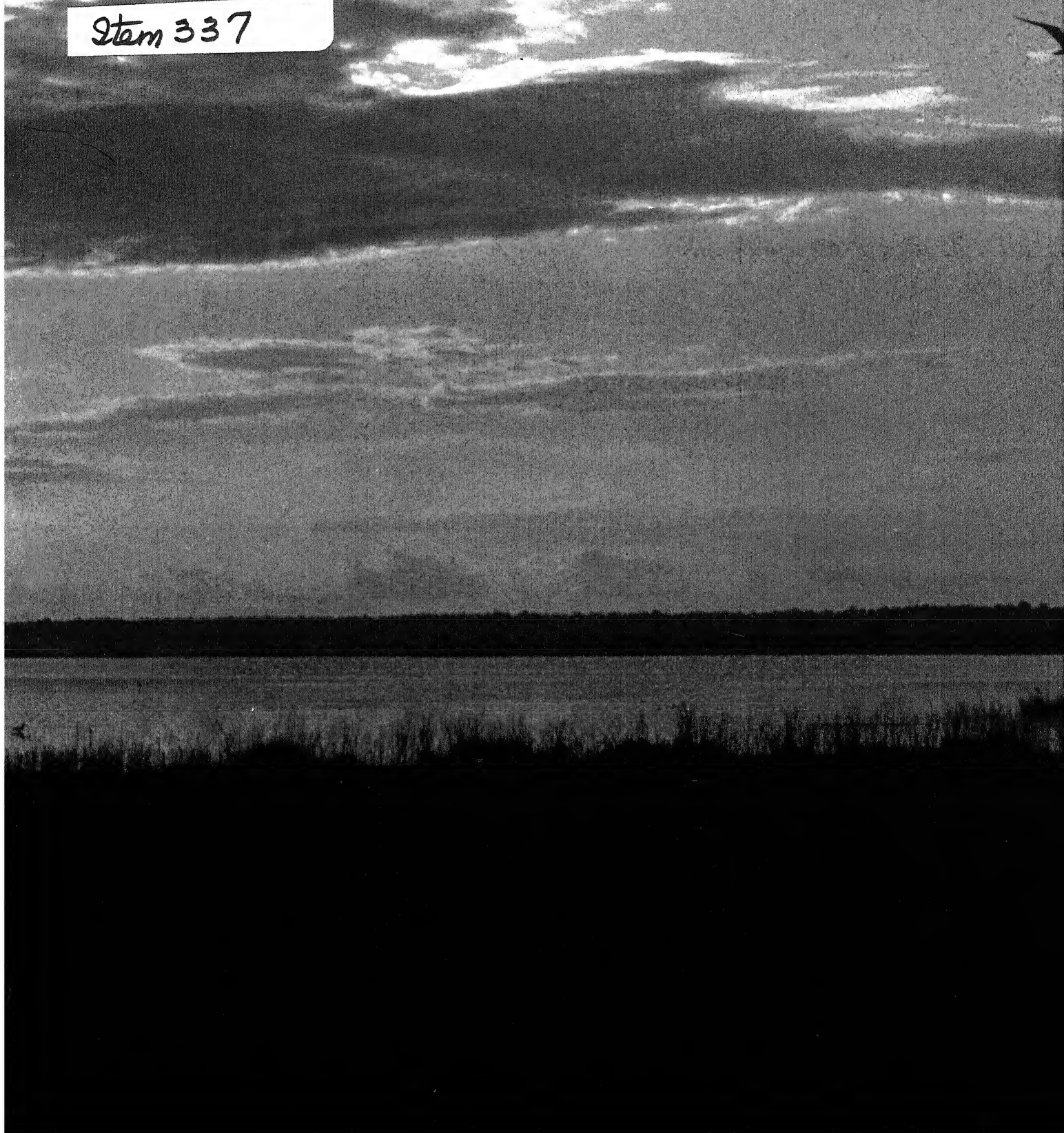


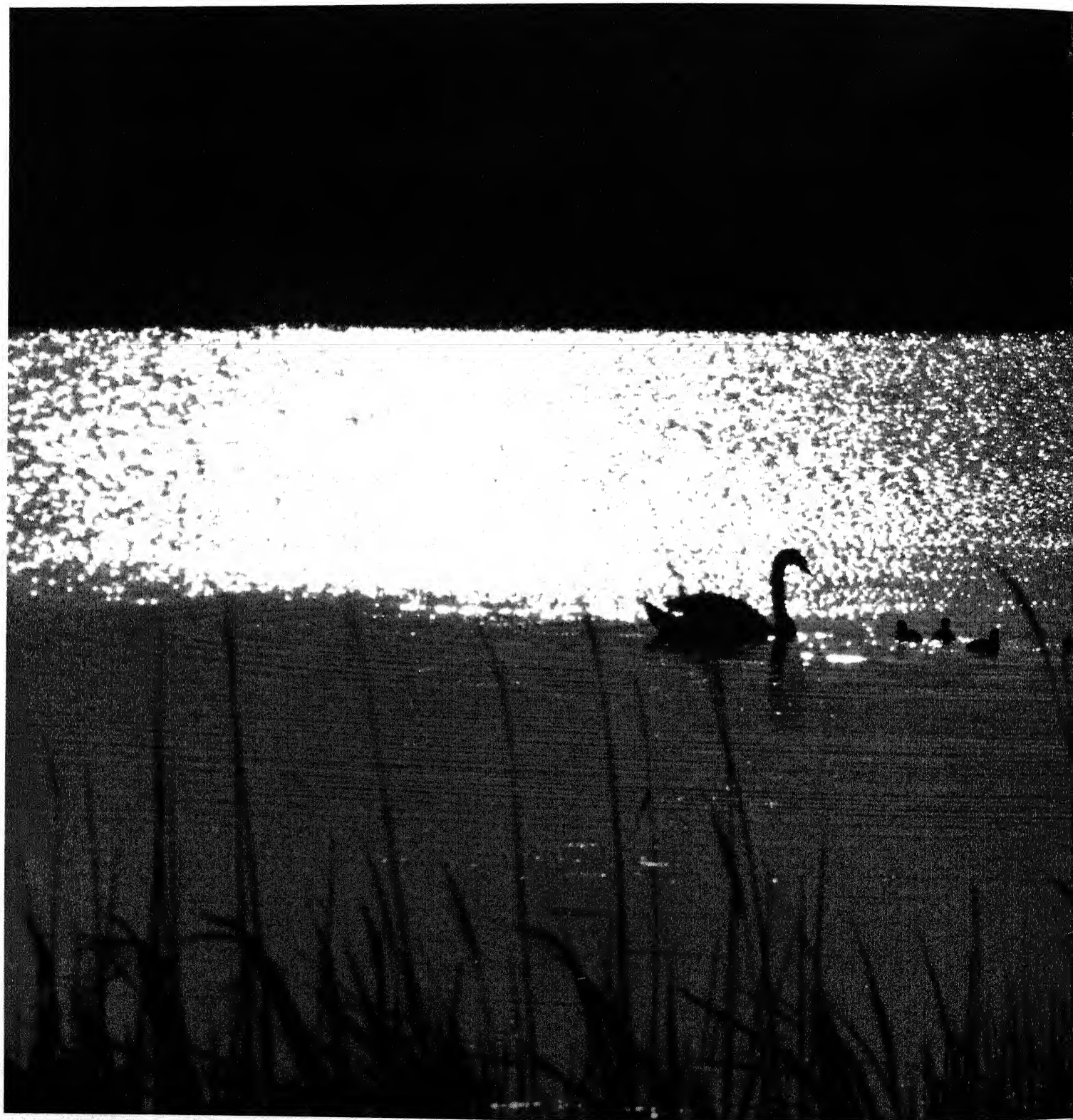
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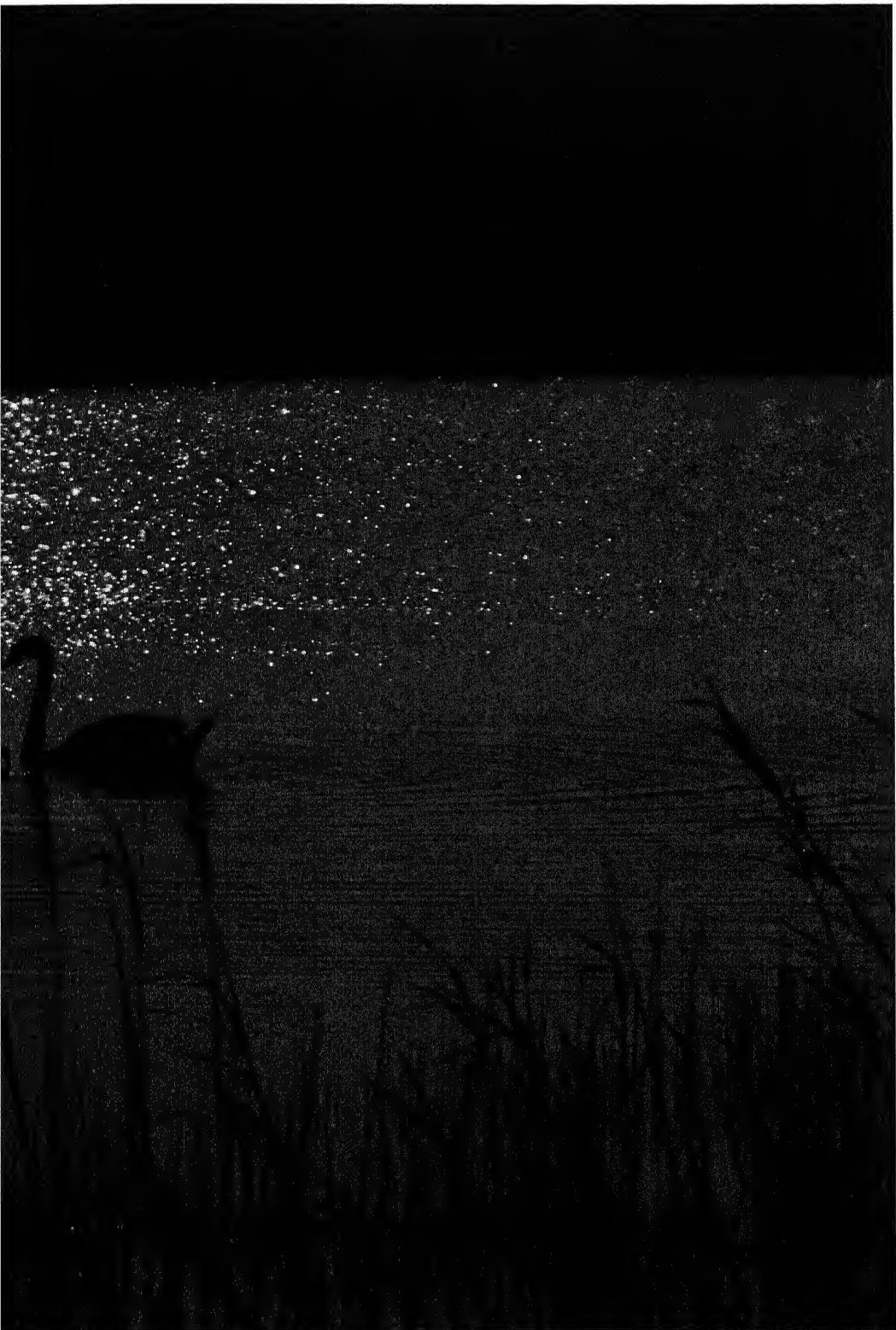
# CAREERS

THE US ARMY CORPS OF ENGINEERS, BALTIMORE DISTRICT

Item 337







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The US Army Corps of Engineers' Baltimore District seeks people with the broadest possible range of disciplinary backgrounds. The wider your interests, the better. The more you bring to us, the more we can offer you . . . in challenge, in personal and professional growth, in rewards and in satisfaction. Corps employees work in a variety of extraordinary diverse programs. Major ones encompass: water resources planning and management; engineering investigation; facility design and construction; real estate acquisition and management; electronic data processing; information science and technology; research and development; topographic science; and coastal engineering. In addition, the district has a wide spectrum of legal, administrative, technical and financial management responsibilities.

All of this means there are jobs within the civilian work force for men and women with differing academic backgrounds. Besides our complement of engineers, we employ accountants, architects, attorneys, auditors, biologists, computer specialists, ecologists, economists, foresters, geologists, hydrologists, journalists, landscape architects, realty specialists, sociologists, urban planners and more.

Employees of the Corps enjoy all the advantages provided under Federal Civil Service. Both recent

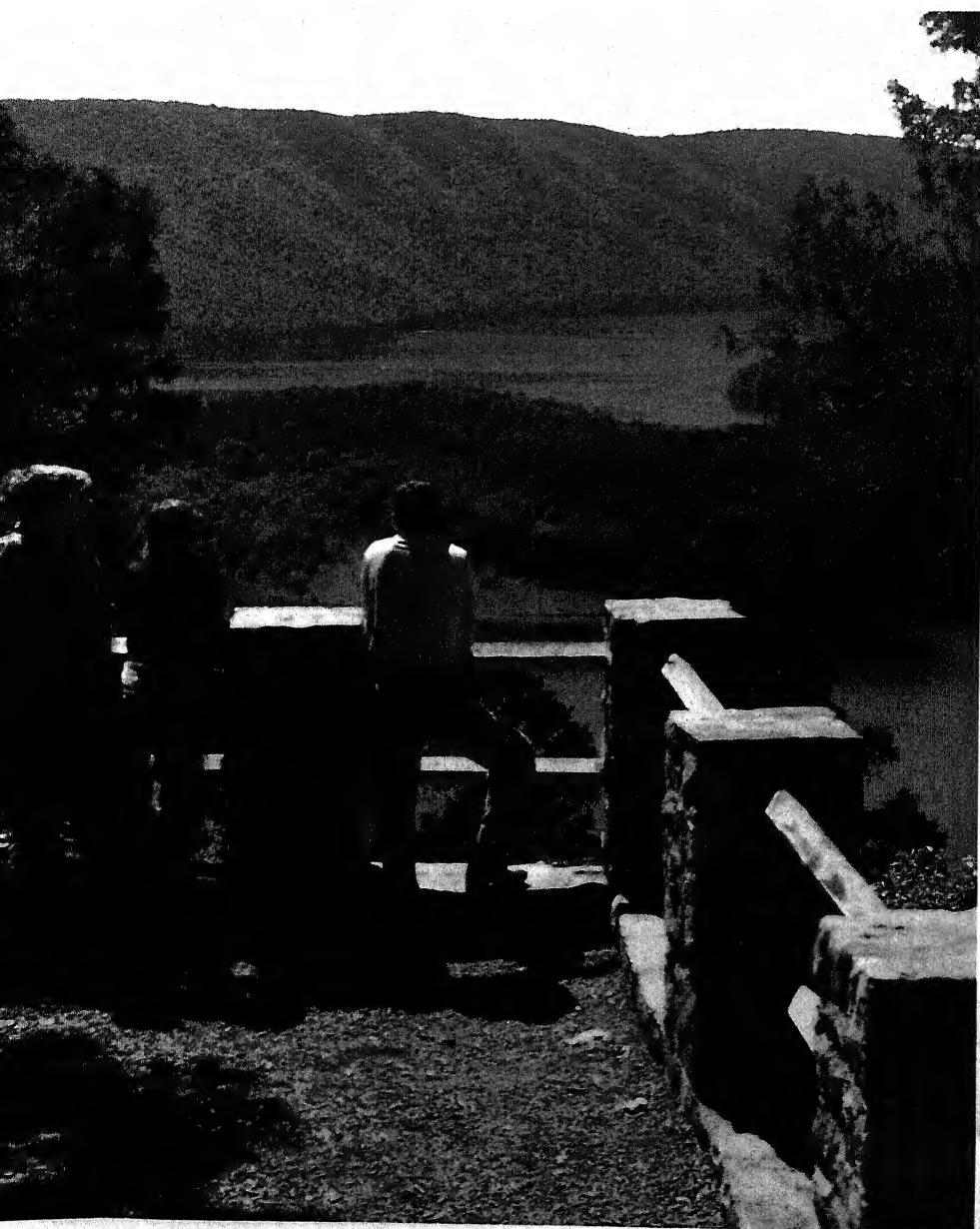
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graduates and experienced professionals start at salaries commensurate with those in private industry, while career benefits match or exceed those of most industrial employers.

In the Corps you will find a pride of accomplishment that goes back to the days of the American Revolu-

tion. Today, as the largest engineering organization in the free world, and with a firm commitment to preserving and enhancing our natural environment, the Corps is an organization in which you may build a career scaled to your greatest hopes and aspirations.





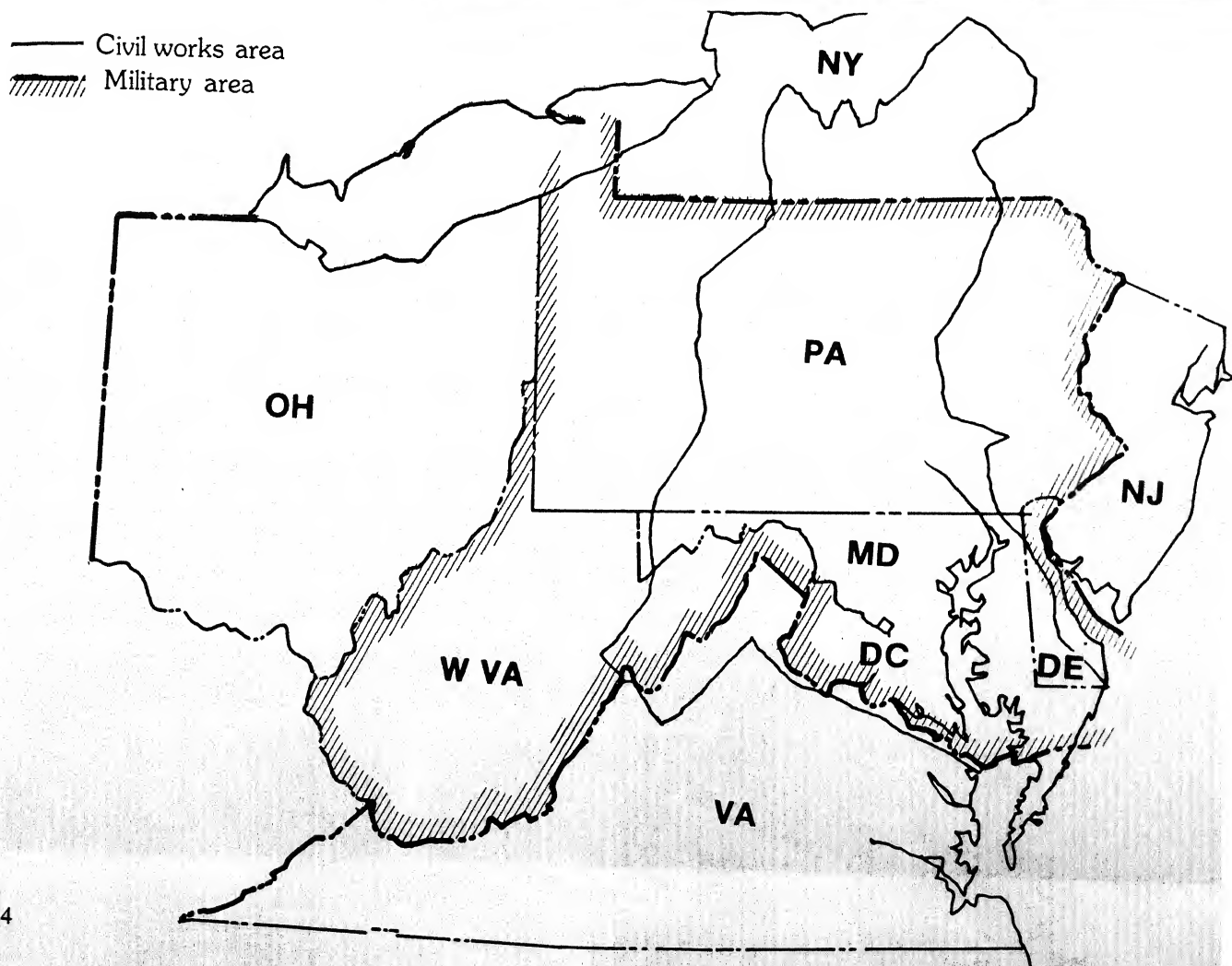
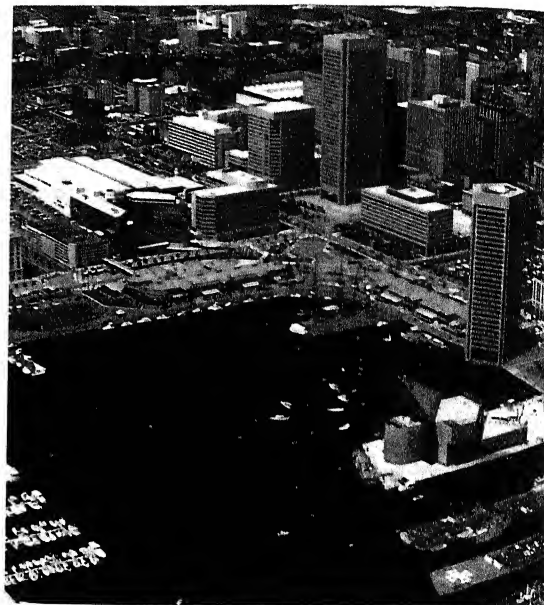
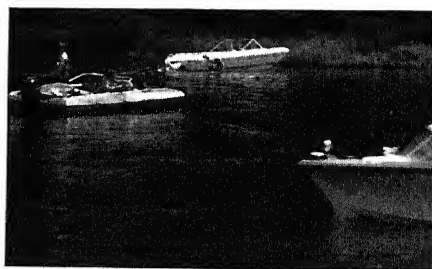


## About Baltimore District

Baltimore District, largest in the Corps' North Atlantic Division, is one of 36 Corps of Engineers districts in the continental United States. It is one of only 14 districts with both a military and civil works construction mission.

As part of the Department of Defense's chief construction agent, the district's area of responsibility includes Delaware, Maryland, Pennsylvania, West Virginia, District of Columbia and the northern counties in Virginia.

For civil works, the district's area of responsibility is the drainage basin of upper Chesapeake Bay, north of the Maryland-Virginia state line. This includes parts of Delaware, Maryland, New York, Pennsylvania, Virginia, West Virginia and all of the District of Columbia.



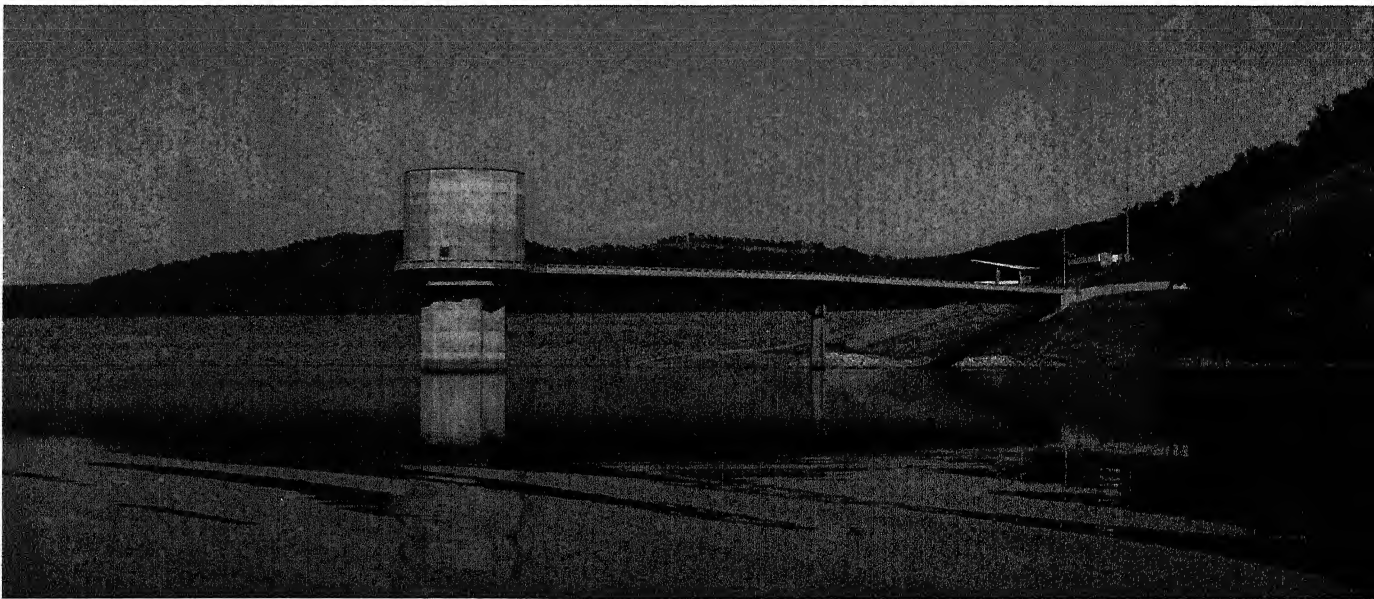
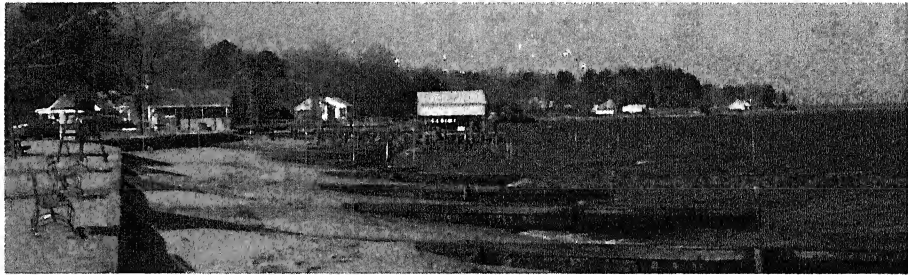
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# Water Resources Planning and Management

## Planning Division

The Planning Division is the principle office in the Baltimore District responsible for the development and protection of water resources in the Susquehanna and Potomac River Basins and the Maryland portion of Chesapeake Bay. The division performs comprehensive studies on navigation, flood control and protection, water supply, hydroelectric

power generation, fish and wildlife conservation and enhancement, recreation, aquatic plant control, coastal shoreline erosion and water quality control. Each project is formulated, analyzed and evaluated by an interdisciplinary team of engineers, community planners, economists, sociologists, landscape architects, biologists, archeologists and recreational planners.



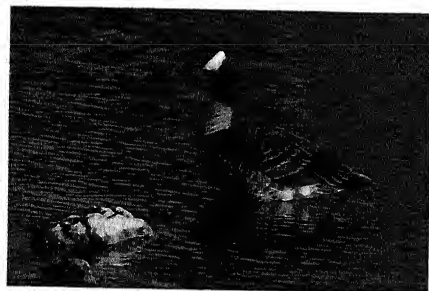
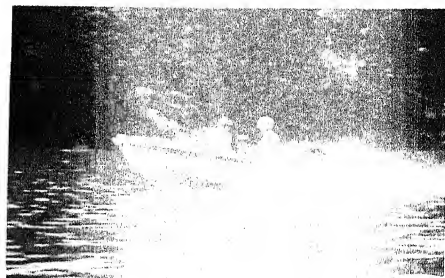
## Operations Division

The Operations Division's activities are constantly in the forefront of the news. It is responsible for dredging deep water ports such as Baltimore harbor, and numerous

Chesapeake Bay. It operates numerous flood control dams and local flood protection projects throughout the states of Maryland, New York and Pennsylvania. The division employs engineers, scientists, park rangers, park managers, boat operators and maintenance personnel.







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## Engineering Investigation

### Engineering Division

The Engineering Division is responsible for the technical, administrative and project management phases of the district's military and civil works programs. It employs a wide variety of engineers, technicians, draftsmen and program analysts to design navigation, flood and

water quality control and recreation projects as well as construction at military installations. The variety and complexity of the assignments present an exciting challenge and require a highly professional, dedicated and team oriented staff.





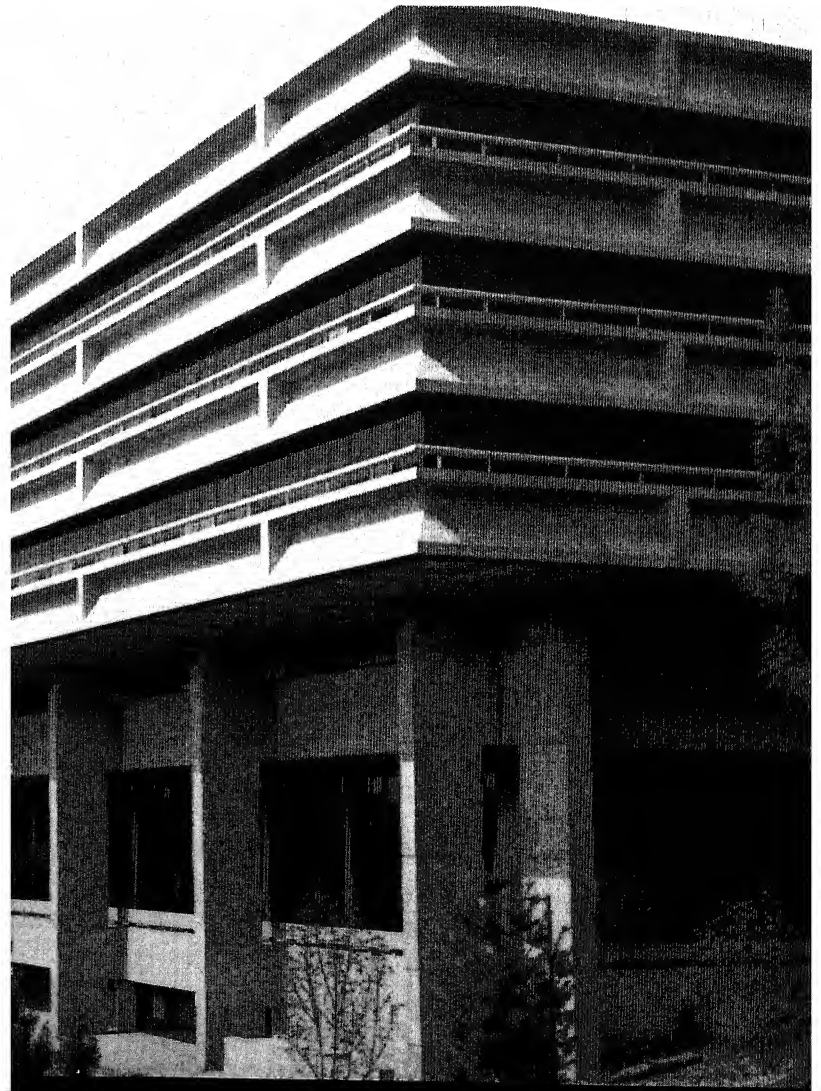
## Construction Division

Working on projects ranging from the renovation of family housing to the construction of a multimillion dollar computer chip production facility, Construction Division both administers and manages Baltimore District's construction program. In addition to its headquarters, there are six construction field offices located at various sites throughout the district area.

Current field office locations include Harrisburg, Pa.; Aberdeen Proving Ground, Md.; Fort Meade, Md. (2); Blue Plains Treatment

Plant, Washington, D.C.; and Fort Belvoir, Va. Preference for special locations will be considered but mobility can lead to a variety of challenging career opportunities.

Construction Division employees are professional architects, engineers and technicians of all disciplines who become involved in both technical and managerial activities of construction projects. The division offers excellent opportunities for career development and advancement, including an active training program and rotational development assignment.





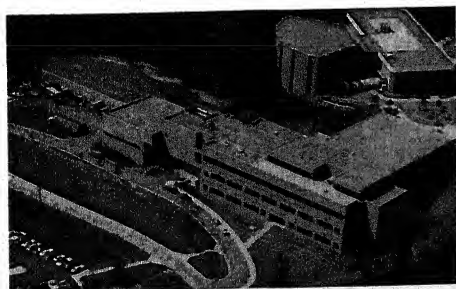
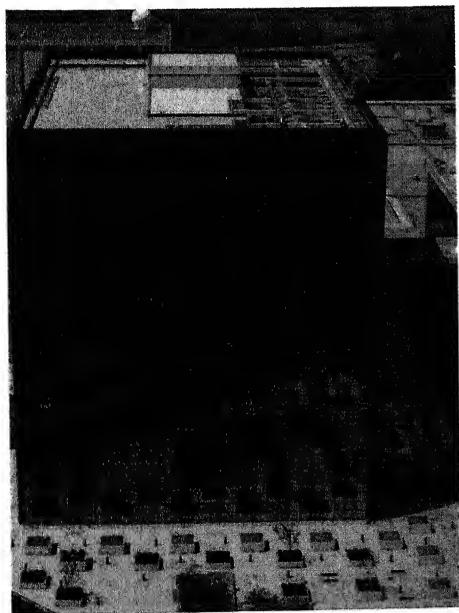
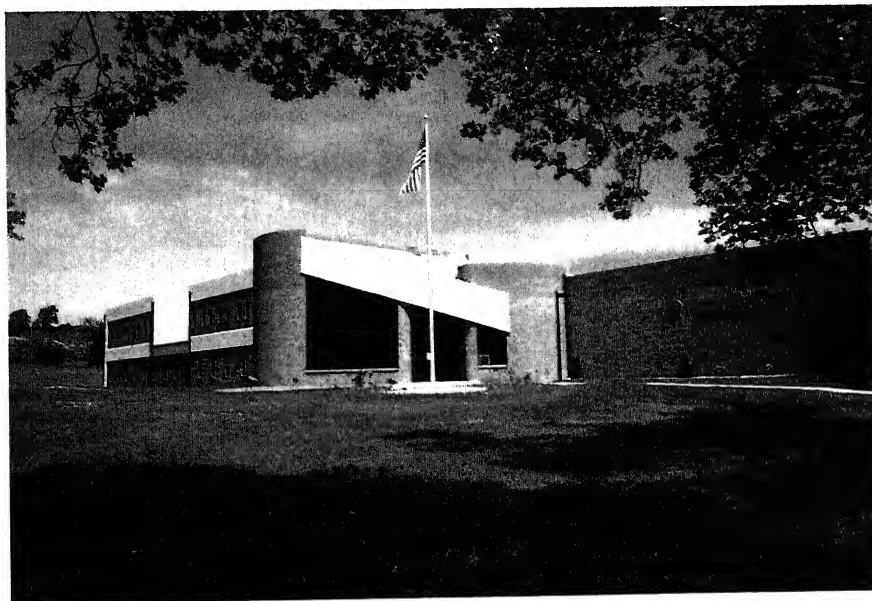
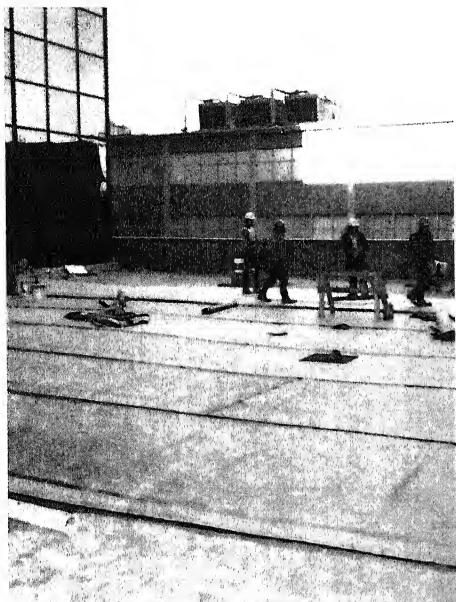
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# Real Estate Acquisition and Management

## Real Estate Division

The Real Estate Division plans, appreciates, acquires and manages all real estate needed to build reserve centers, expand Army and Air Force installations, establish recruiting stations, build reservoir projects, and support navigation, flood protection and beach erosion

projects as well as other special projects. During the course of a career in real estate, one will be challenged to learn the "art of negotiating," to understand the appraisal process, to learn real estate contract law, as well as mapping and engineering principles.

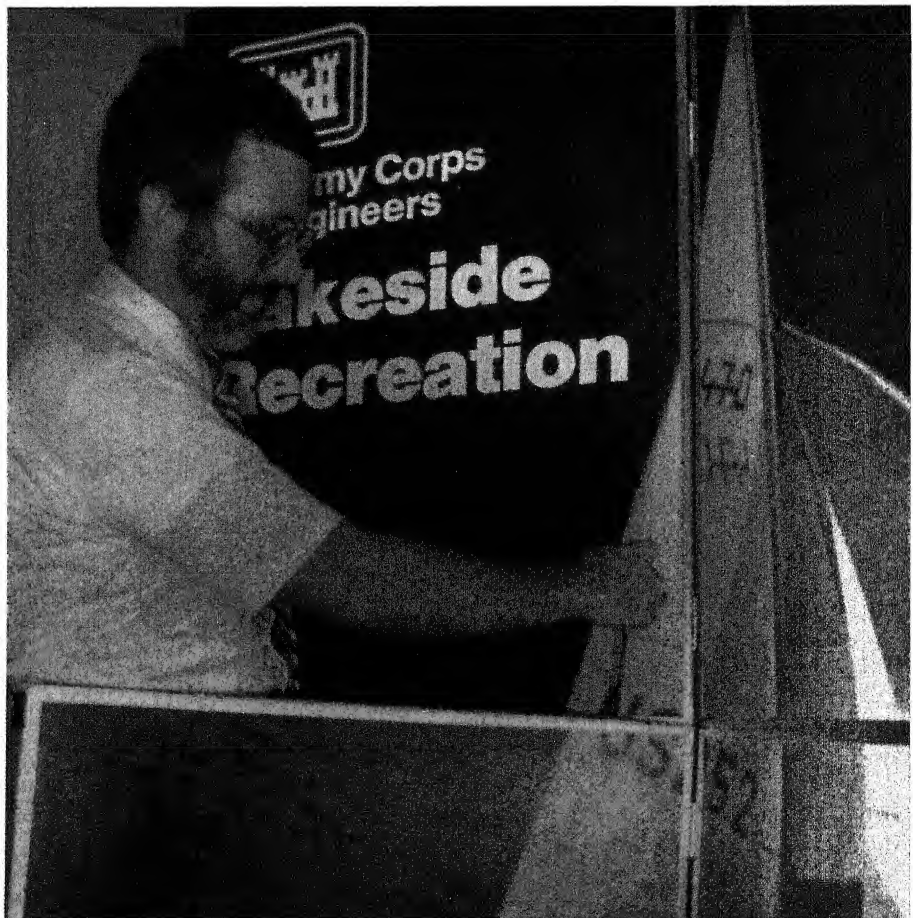


# Information Science and Technology

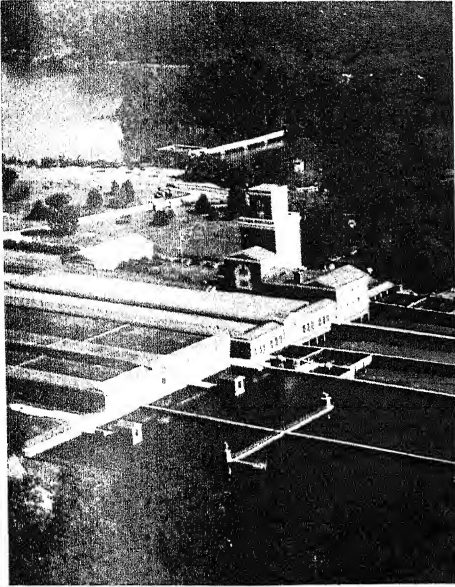
## Public Affairs Office

Our Public Affairs Office develops and manages the district's internal and external communications program. Exciting, varied and challenging, the work requires the talents of designers and illustrators, photographers, writer-editors, journalists and other media specialists.

Our staff produces the district newspaper, brochures and booklets, wall displays and free-standing exhibits, audio-visual shows, news releases, command briefings and other assignments having public impact. We assist at public information meetings and represent the district at fairs, festivals and other public events in the Chesapeake Bay region.



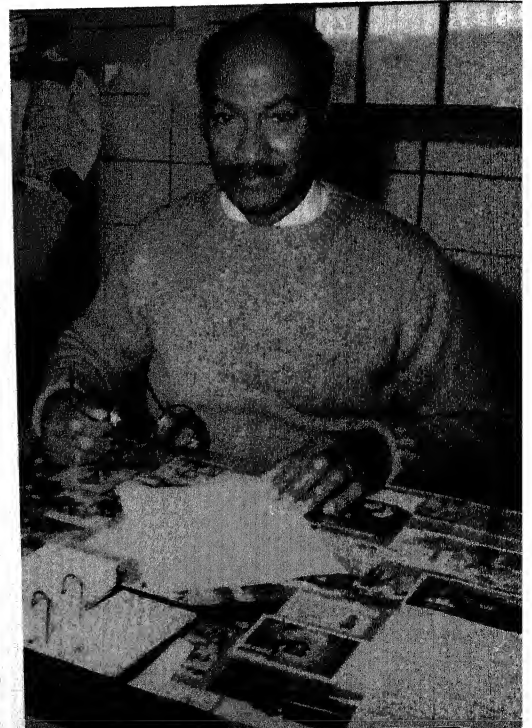
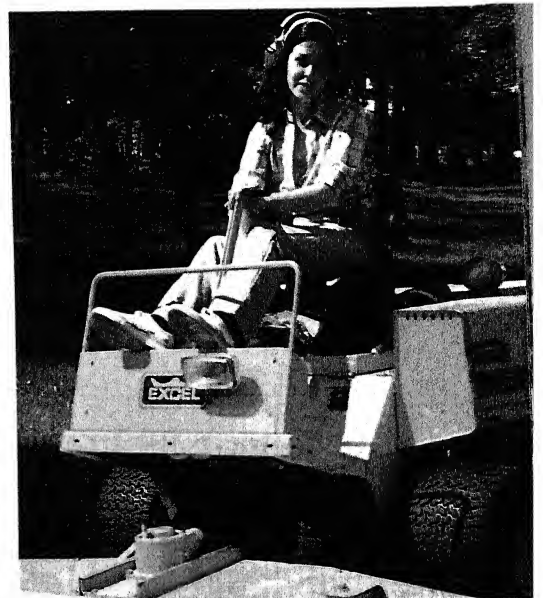
## Other Broad Management Responsibilities



### Washington Aqueduct Division

The Washington Aqueduct supplies water to more than one million people in Washington, D.C. and Northern Virginia. To accomplish its mission, it employs a broad spectrum of professionals including civil, environmental, electrical, chemical and maintenance engineers, chem-

ists and microbiologists. They, along with many highly skilled paraprofessionals and craftsmen, operate and maintain the tenth largest water supply system in the nation. The Aqueduct owns and operates a wide variety of facilities including one of the finest and best equipped water quality laboratories in the country.





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## Resource Management Office

The Resource Management Office (RMO) manages the district's financial and human resources.

In coordination with technical divisions, RMO formulates and executes the district budget, encompassing both military and civil works programs. It also handles all facets of accounting, tracking the millions of dollars in contract payments and district operational expenses.

Other responsibilities of RMO include ensuring that Baltimore District's organizational structure is efficient, executing required functions in accordance with higher command directives; ensuring that the district's manpower resources are properly distributed; and determining whether specific jobs performed by district staff can be done more efficiently by private industry.



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## Procurement Division

The economic significance of government procurement is far-reaching since it assures equal employment, and channels employment and business opportunities to small business firms, labor surplus areas, disadvantaged business firms and to women-owned businesses. In addition, the materials, supplies and services procured are incredibly diverse—from brooms to space vehicles, making the job challenging, interesting and exciting. The division has approximately 50 employees whose backgrounds include business, economics, marketing and public administration.

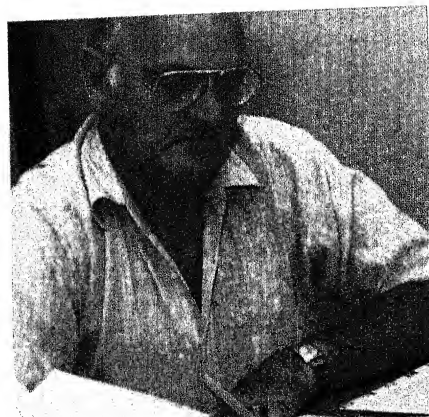
## Office of Counsel

The majority of the employees in the Office of Counsel are attorneys, duly licensed to practice law in one of the 50 United States. These lawyers offer advice on all phases of the district's operations. They review solicitation documents, contracts, claims and grievances.

## Personnel

The Personnel Office staff includes individuals involved in a broad range of personal management activities. There are specialists in personnel management, management-employee relations, employee training and development, personnel staffing and position classification as well as clerical and technical employees.

The Personnel Office is responsible for implementing personnel policies, programs, standards and instructions. It is concerned with insuring that all aspects of the civilian personnel management program are carried out effectively and efficiently. Essentially, the personnel management program includes the areas of appointment, placement



and promotion, separation, performance appraisal, position and pay management, training and development, conduct and discipline, grievances, leave, relationships with employee organizations, employee service and working conditions, incentive awards, career management, equal employment opportunity and mobilization planning.

Personnel work is challenging because it involves contact with people of many backgrounds, interests and needs. It is rewarding to assist supervisors, employees and job applicants in solving problems and providing information where needed. In the personnel field, service is the most important end result.

## Employee Benefits

As a career federal employee with the Corps of Engineers, you will enjoy the benefits associated with Civil Service. Among these are:

### Paid Vacations

You will earn vacation leave at the rate of 13 working days (2½ weeks) per year during the first three years of service. This increases to 20 working days (4 weeks) after three years of service and to 26 working days (5 weeks) after 15 years.

### Paid Holidays

The Federal Government observes ten paid holidays annually, including four mini-vacations in the form of three day weekends.

### Sick Leave

Sick leave accrues at the rate of 13 working days per year and accumulates from year to year when not used.

### Life Insurance

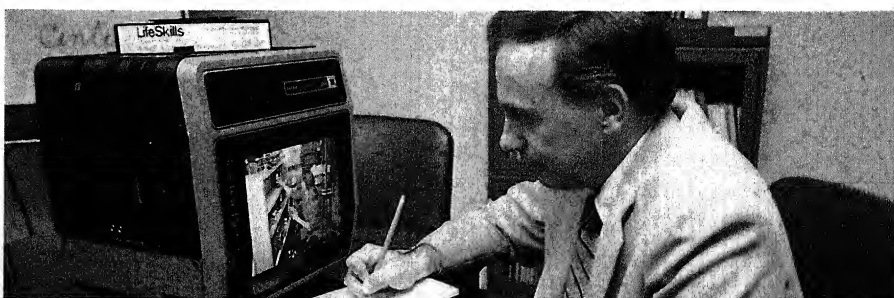
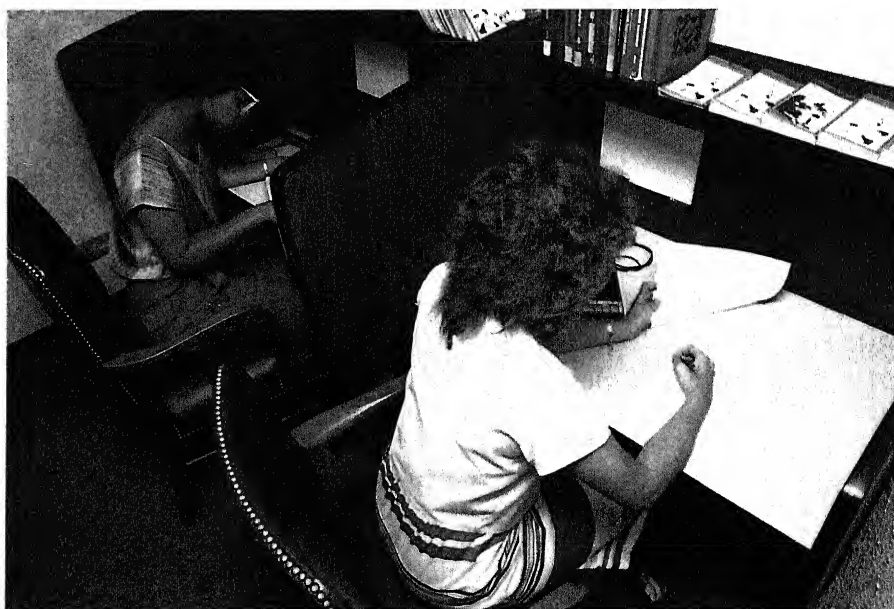
Basic Life Insurance is an attractive option at its low rate of 20 cents per \$1,000 coverage per pay period (every two weeks), handled

via payroll deduction. Coverage is based on your annual basic pay rounded to the next higher \$1,000 plus \$2,000. This amount doubles if you are age 35 or younger, and you pay nothing for the double coverage. You also may elect an extra \$10,000 of life insurance coverage; an additional amount equal to one, two, three, four or five times your annual basic pay; and coverage for family members.

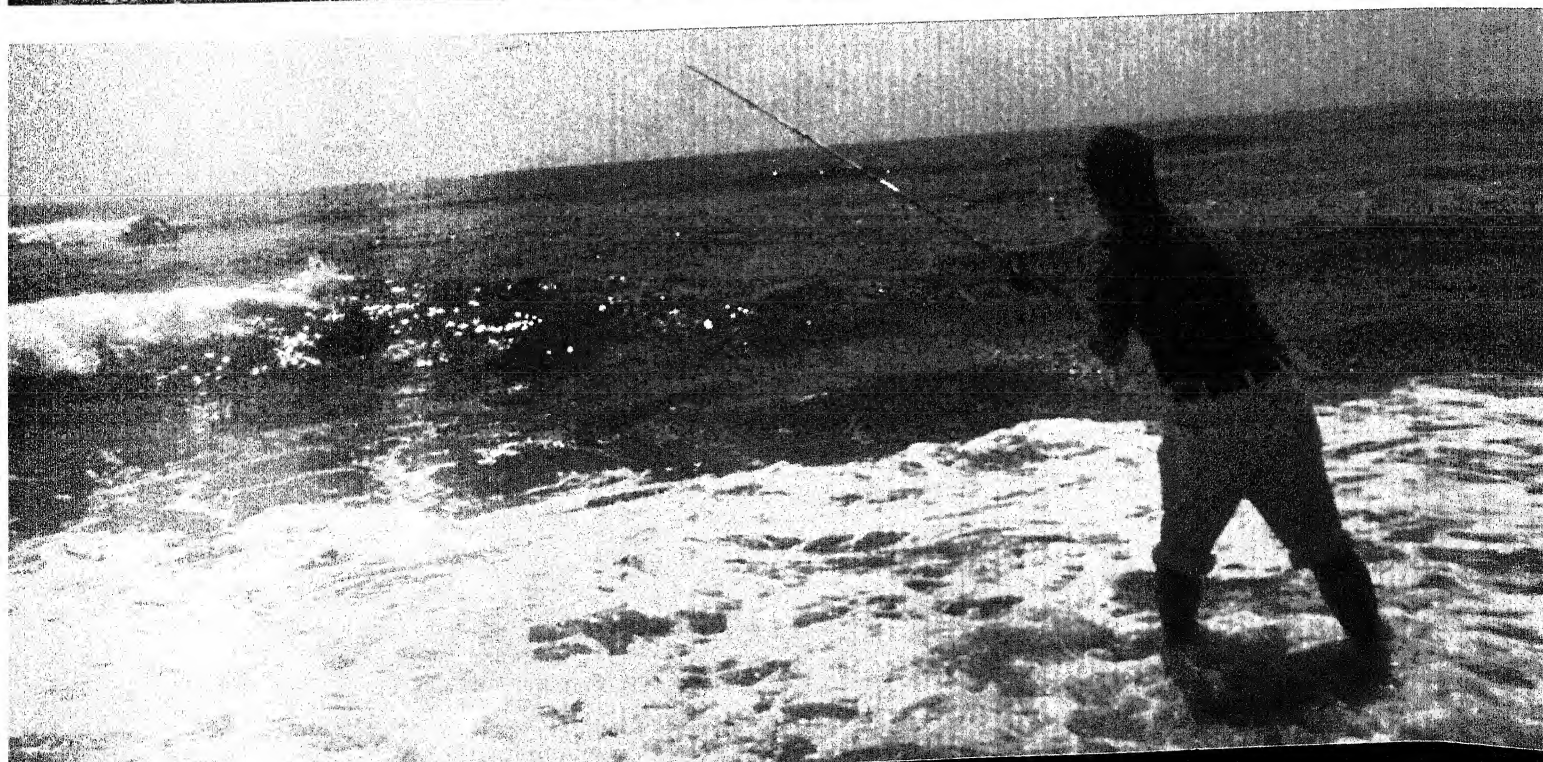
### Medical Coverage

A comprehensive Government-sponsored hospital and surgical insurance plan is available to Corps employees on an optional basis at low cost. Part of the cost is shared by the Government. Generous

compensation benefits are payable in the event of injuries sustained on the job.







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## ACTIVITY

U.S. Army Engr Dist, Baltimore  
Mail Address:  
P.O. Box 1715  
Baltimore, MD 21203  
Office Location:  
31 Hopkins Plaza  
Baltimore, MD 21201

WASHINGTON AQUEDUCT  
DIVISION  
5900 MacArthur Boulevard, NW  
Washington, D.C.

### Field Offices

Aberdeen Area Office  
Corps of Engineers  
P.O. Box 597  
Aberdeen Proving Ground, MD  
21005

Bay Area Office  
Corps of Engineers  
P.O. Box 566  
Fort Meade, MD 20755-0566

Capital Area Office  
Corps of Engineers  
P.O. Box 89  
Fort Belvoir, VA 22060

Harrisburg Area Office  
Corps of Engineers  
P.O. Box 610  
New Cumberland, PA 17070

McMillan Area Office  
Corps of Engineers  
2500 First Street, NW  
Washington, D.C. 20001

NSA Area Office  
Corps of Engineers  
P.O. Box 242  
Fort Meade, MD 20755-0242

EPA Projects Resident Office  
Corps of Engineers  
5000 Overlook Avenue, S.W.  
Washington, D.C. 20032

MDW/EACA Resident Office  
Corps of Engineers  
P.O. Box 1106  
Arlington, VA 22211

Walter Reed Resident Office  
Corps of Engineers  
General Delivery  
Walter Reed Army Medical Center  
Washington, D.C. 20307

### Procurement and Supply

EACA Procurement Support  
Branch, Services Section  
Corps of Engineers  
EACA Procurement Support  
Branch, Services Section  
Building 9, Door 3A, Cameron  
Station  
Alexandria, VA 22314

EACA Procurement Support  
Branch, Supply Section  
Corps of Engineers  
EACA Procurement Support  
Branch, Supply Section  
Building 9, Door 3A, Cameron  
Station  
Alexandria, VA 22314

### Operations

Bloomington Lake Section  
Corps of Engineers  
P.O. Box 247  
Elk Garden, WV 26717

Debris Removal Section -  
Washington, D.C.  
Corps of Engineers  
12th and Water Streets, SE  
Washington, D.C. 20003

Eastern Susquehanna Section  
Corps of Engineers  
P.O. Box 706  
Whitney Point, NY 13862

West Branch/Indian Rock Section  
Corps of Engineers  
P.O. Box 227  
Beech Creek, PA 16822

Raystown Lake Project  
Corps of Engineers  
RD 1, Box 222  
Hesston, PA 16647

Tioga-Hammond/Cowanesque  
Lakes Section  
Corps of Engineers  
P.O. Box 65, RD 1  
Tioga, PA 16946

### Flood Control Dams

Almond Lake  
Corps of Engineers  
P.O. Box 400  
Hornell, NY 14843

Alvin R. Bush Dam  
Corps of Engineers  
HCR 62 (Highway Contract  
Route)  
Box 94  
Renovo, PA 17764

Arkport Dam  
Corps of Engineers  
P.O. Box 400  
Hornell, NY 14843

Aylesworth Creek Lake  
Corps of Engineers  
P.O. Box 143  
Forest City, PA 18421

Bloomington Lake  
Corps of Engineers  
P.O. Box 247  
Elk Garden, W. VA 26717

Cowanesque Lake  
Corps of Engineers  
RD 1, Box 65  
Tioga, PA 16946

Curwensville Lake  
Corps of Engineers  
P.O. Box 128  
Curwensville, PA 16833

East Sidney Lake  
Corps of Engineers  
R.R. Box 218-A  
Franklin, NY 13775

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Foster Joseph Sayers Dam  
Corps of Engineers  
P.O. Box 227  
Beech Creek, PA 16822

George B. Stevenson Dam  
Corps of Engineers  
RD 1  
Austin, PA 16720

Indian Rock Dam  
Corps of Engineers  
RD 8  
York, PA 17403

Raystown Lake  
Corps of Engineers  
RD 1, Box 222  
Hesston, PA 16647

Savage River Dam  
Upper Potomac River Comm.  
R.F.D. 2, Box 234  
Swanton, MD 21561

Stillwater Lake  
Corps of Engineers  
P.O. Box 143  
Forest City, PA 18421

Tioga-Hammond Lakes  
Corps of Engineers  
RD 1, Box 65  
Tioga, PA 16946

Whitney Point Lake  
Corps of Engineers  
P.O. Box 706  
Whitney Point, NY 13862







**US Army Corps  
of Engineers**  
Baltimore District

UNITED STATES ARMY  
Careers in the US Army Corps of  
D 103.2:C 18/4



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